



**IMPORTANT
INFORMATION**

COVID-19

DUE TO THE IMPACT OF COVID-19, WE HAVE DEVELOPED THIS DOCUMENT TO OUTLINE PROCEDURES AND GUIDELINES THAT WEE CRITTERS, INDIVIDUALS, GROUPS AND SCHOOLS ORGANISING (AND ATTENDING) A WEE CRITTER'S EXPERIENCE MUST ADHERE TO AND ENFORCE TO ENSURE THE SAFETY OF ALL PARTICIPANTS, STAFF AND ANIMALS!

ALLAN THE EXPLORER

HEALTH

- Allan the explorer will check his temperature at the beginning of each day. This can also be completed again on arrival at the venue / location in the presence of organisers, if required or requested.
- Wee Critters is a small business and all sessions are carried out solely by Allan the explorer. If Allan the explorer (or anyone within his family household) displays any symptoms (a continuous cough, high temperature or loss/change in normal sense of taste or smell) he will not attend sessions, will request testing and will self-isolate as required (i.e. following government and health guidelines).
- Contact details of the relevant party organiser (submitted via your booking form) will be provided by Allan to any track and trace professionals, in the instance that this is required. By agreeing to take part in the session, the organiser who completes the booking form is agreeing to their contact details being shared in this way and in the interest of public health.
- The party organiser will be responsible for maintaining contact with any other individuals attending the party, as required from a public health perspective.

PERSONAL PROTECTIVE EQUIPMENT

- Allan the explorer will wear a face mask on arrival at your venue, while setting up and while packing up (until he is offsite).
- Allan the explorer can wear the mask throughout the session on request (just let him know on arrival) but he will maintain a distance of 2 metres at all times.

HAND WASHING

- Allan the explorer will routinely wash his hands using hand gel (with more than 70% alcohol levels).

PERSONAL BELONGINGS

- Allan the explorer's clothing will be washed at the end of each day (at 60°C). His shoes will also be sanitised.

- Any props used will also be fully sanitised at the end of each day. Where necessary, this will also be done between sessions. However, with social distancing in place, the only person with access to the props is Allan so for most instances, this will not be required.

ANIMAL INTERACTION AND THE WEE CRITTERS EXPERIENCE

- Our normal sessions include opportunities for participants to interact with the animals. However, due to the current situation, animal interaction will be strictly prohibited. Allan the explorer will be the only individual with direct contact with the animals. This is for the safety of guests, Allan the explorer and the wee critters.
- The animals taking part in the session will be selected based on a number of factors but also taking into account temperatures (if outdoors), venue, etc. Not all animals will therefore take part in a session. We cannot guarantee any specific animal will attend.
- Our experiences usually include a backdrop, set and props. During this time, the full set may not be used. Props will be limited. Any props used will only be accessible to Allan the explorer but they will still be thoroughly cleaned at the end of each day.
- Animal transportation equipment will only be accessible to Allan the explorer but will be thoroughly cleaned at the end of each day.

YOUR VENUE

VENUE

- The party organiser must ensure that the venue is suitable for Wee Critters to deliver the experience safely.
- We will only carry out sessions in outdoor spaces. The area must be large enough for participants to distance as per government guidelines.
- We do not have permission to carry out sessions in the street or communal areas. It must be an outdoor space on the party organiser's property with relevant permissions to do so.
- Ideally organisers should provide a description and photograph of the outdoor area in advance of the visit, if possible.
- Although, animal handling is currently not part of the sessions, all venues that are hosting a Wee Critters visit (school, group, house, etc) must still have adequate hand washing facilities for participants to use, including the provision of warm water and hand soap. Hand washing should be encouraged regularly throughout the party.

SOCIAL DISTANCING

- The individual organising the party visit or who was responsible for booking the Wee Critters session, will be responsible for ensuring that all guests / households adhere to social distancing throughout the session.
- Allan the explorer MUST be positioned at least 2 metres away from participants. No one should enter this area during the session or while Allan the explorer is setting up or removing items.

SIGNAGE

- Allan the explorer will display signage for the duration of the visit to remind guests to routinely wash hands as per the message being relayed by schools to all pupils.

GUESTS

CAPACITY

- Final numbers must be confirmed as part of the booking process. If there are any changes in advance of the visit, you **MUST** contact the Wee Critters team.
- Total numbers will be defined by the government restrictions in place at the time of the party. This will be continually reviewed based on official guidelines.
- Wee Critters reserve the right to terminate a party if the number restrictions in place are not followed. **FULL** payment will still apply in this instance.

HAND WASHING

- All participants should wash their hands before the session begins and regularly throughout the day.

SUPERVISION

- All children must be supervised by parents at **ALL** times during the session.
- Wee Critters is not responsible for the care of any participants.
- A health and safety briefing will be delivered at the start of each session and **MUST** be adhered to at all times.
- We reserve the right to ask any participant to leave the experience area if they behave in an inappropriate or unsafe manner that poses an increased risk or which poses a danger to themselves, other participants, Wee Critters staff or animals.
- We reserve the right to suspend or completely terminate the experience if the arrangements are not sufficient to ensure the safe completion of the session. No discussion will be entered into.

HEALTH

- Anyone with any symptoms should not attend the session as per the normal public health procedures. The organiser of the visit should check with all parents / guardians / participants to ensure that no one is displaying symptoms.
- The party organiser must maintain contact details for all participants for purposes of track and trace (if required).
- If any participants become ill in the period of time following our visit, the party organiser should contact Allan the explorer immediately and all further Wee Critters sessions shall be postponed / cancelled while I organise testing or self-isolate as required.

FOOD AND DRINK

- Food and drink is not permitted in the experience area. This is for hygiene reasons but also because the animals can become distracted by food.

CANCELLATION

- Our animals are much-loved members of our family. Their welfare and happiness is our top priority. In the instance of wet or cold weather, the experience may need to be POSTPONED or CANCELLED. We will monitor the weather leading up to and on the day of the event and will make every effort to contact the organiser as soon as possible. However, this cannot always be guaranteed. We will not cover travel, party or any other associated costs if the session is postponed or cancelled.
- In the instance of adverse weather, we will not be able to deliver the session indoors and an alternative date or options will be offered.
- If the weather changes during the session, it may need to be postponed either temporarily until it improves or for the day. In the instance that the session could not continue, payment would be suspended.
- Our normal cancellation fee (as outlined in our terms and conditions) will NOT APPLY as we encourage you to cancel the booking, should symptoms occur with any participant or in the instance of extreme adverse weather.

MONITORING THE SITUATION

GOVERNMENT AND PUBLIC HEALTH UPDATES

- Wee Critters has sought guidance / approval from DAERA, the Citizen's Advice Bureau, published government / health guidelines and our insurance provider. These guidelines have been developed in line with the advice provided but are subject to change.
- This document and our guidelines / procedures will be updated to reflect the most up to date government and public health information and regulations.
- Every attempt will be made to ensure that we comply with guidelines and advice to ensure the safety of all participants.

TERMS AND CONDITIONS

- All other terms and conditions apply (as outlined at and as agreed to in the booking process). These can be viewed at any time [here](#).

CONTACT DETAILS

If you have any queries about your booking, our procedures or if you need to contact me or pass my details to track and trace professionals, you can contact me as follows:

WEE CRITTERS

Allan Galway

079 1278 5047

hello@weecritters.org